STEPS TO ACCESS THE SCHOOL WEB PORTAL (AESTREE)

Step-1: Open a Web Browser (Google Chrome is recommended)

Step-2: Open School Website (<u>https://agasansol.org</u>) and click on Aestree.



Step-3: Click on Parent Login button.



If you are a first-time user, or you have forgotten your password then you have to reset the password, otherwise skip this section.

STEPS TO RESET THE PASSWORD

Step-1: Click on **Reset Password** button.



Step-2: Choose User type as **Student**.

Step-3: Enter Your Login ID (Your Admission No. is your Login Id. e.g., 1234).

Step-4: Enter Your **Registered Mobile Number**.

Step-5: Click on **Send OTP** button.

Reset Password			Reset Password
User type	Student		User type Student
Login ID	1001		Login ID
Degistered Mebile No	0051100012		Registered Mobile No.
Registered Mobile No.	Send OTP Find My Login ID		9851199912 Send OTP Find My Login ID
Note: On clicking the "Send OTP" button, you will recieve an OTP(One time password) on your registered mobile number via SMS. You will be asked to enter the OTP on next page.			Note: On clicking the "Send OTP" button, you will recieve an OTP(One time password) on your registered mobile number via SMS. You will be asked to enter the OTP on next page.

After clicking on Send OTP button, you will receive an OTP (One time password) on your mobile number via SMS.

Step-6: Enter this OTP (One Time Password).

Step-7: Set a New Password. (must be 8 or more characters)

Step-8: Confirm Password should be same as New Password.

Reset Password			Reset Password	
One time password has been sent at 9851199912			One time password has 9851199912	been sent at
Please enter the OTP(One time Password) that you have received on your Mobile No. via SMS and your New Password (Minimum length is 8 character).			Please enter the OTP(One that you have received on y via SMS and your New Pas length is 8 character).	ime Password) our Mobile No. sword (Minimum
			Enter OTP	
Enter OTP	135246		135246	
			New Password	
New Password	•••••		••••••	
			Confirm Password	
Confirm Password	•••••		••••••	
	Reset Password		Reset Password	
			Submit	
	Submit			

Step-9: Click on Submit button to set your password.

Reset Password
Password updated successfully
Finish

Step-10: Click on **Finish** button. After click on **Finish button** You will be entered in a Dashboard Page. Note: To access the School Web Portal (Aestree), this password will be required.

STEPS TO LOG INTO THE SCHOOL WEB PORTAL (AESTREE)

Step-1: Click on **Parent Login** button.



Step-2: Enter your Login ID and Password.

Step-3: Click on **Login** button.



After Successfully Login You will be entered in a Dashboard Page.

Step-1: Click on Class Stories.



Class Stories View.



HOW TO SUBMIT TASK WHICH IS GIVEN BY A TEACHER IN SCHOOL WEB PORTAL

Step-1: Click on **Portfolios** under concerned teachers post.



You will get **BROWSE** option

Testing.pdf Size: 1.15 MB Type: PDF Document					
Comn	nents Portfolios				
	Write your message				
	Choose file	Browse	Submit		
Note: Portfolios can be seen by teachers only.					

Step-2: Browse your phone gallery (for phone or tablet user) or computer's drive, select a file and click on submit. (*Please note: File size should not exceed more than 200 Mb*).

If you face any issue regarding **Aestree Web Portal**, please send your ward's name, class, section, roll number and School name at **9851199912** via **WhatsApp** (10 a.m. to 5 p.m.).
